

**AGENDA
SPECIAL SESSION
HIGHLAND CITY COUNCIL
HIGHLAND AREA SENIOR CENTER
187 WOODCREST DRIVE
THURSDAY, SEPTEMBER 21, 2023
3:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on [page 2](#) of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

PUBLIC FORUM:

A. Citizens' Requests and Comments:

**Anyone wishing to address the Council on any subject may do so at this time.
Please come forward to the podium and state your name.**

B. Requests of Council:

C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Bill #23-95/RESOLUTION Approving and Authorizing Financial Commitment in the Safe Routes to Schools Grant Program for the Poplar Street Shared Use Path (attached)

- B. **MOTION** – Bill #23-96/RESOLUTION Approving and Authorizing Financial Commitment in the Safe Routes to Schools Grant Program Study (attached)

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Thursday, September 21, 2023.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

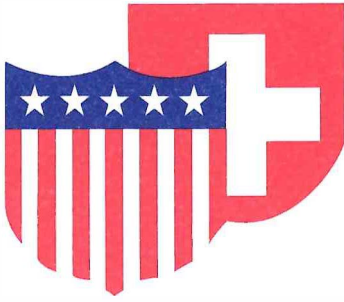
Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to mvonhatten@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.



City of Highland

MEMO TO: Christopher Conrad, City Manager
FROM: Joe Gillespie, Director of Public Works
DATE: September 18, 2023
SUBJECT: 2023 Safe Routes to School Grant (Construction)
Recommendation for Approval

RECOMMENDATION

I recommend that you request the City Council approve a resolution for a Safe Routes to School grant as attached.

DISCUSSION

The state of Illinois offers a grant specifically intended for pedestrian access to schools. The Highland Community Schools, and the City, would greatly benefit from constructing a new shared use path along Poplar St. to the new primary school. Currently, there are no sidewalks south of VFW Road. The grant pays up to \$250,000 towards the construction costs. The passing of this resolution is required by the grant application to be considered.

FISCAL IMPACT

It will be difficult to budget funds for a path without this assistance.

CONCURRENCE

Recommended by: _____

Joe Gillespie, Director of Public Works

Approved by: _____

Christopher Conrad, City Manager

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING FINANCIAL COMMITMENT IN
THE SAFE ROUTES TO SCHOOLS GRANT PROGRAM
POPLAR STREET SHARED USE PATH**

WHEREAS, in the interest in promoting safe and healthy active transportation to schools, the City of Highland and Highland Community Unit School District 5, have partnered to complete a “City Active Transportation Plan”; and

WHEREAS, it is in the best interest of both the City of Highland and Highland Community Unit School District 5 to implement infrastructure improvements, conduct educational and encouragement programs for the health and benefit of school children, and improve safe travel to and from schools; and

WHEREAS, the City Council wishes to support IDOT’s “Safe Routes to Schools” program (“*Program*”) and is committed to provide the necessary support and funds in the event that the City receives grant funding to reimburse the City’s investment; and

WHEREAS, the City intends to install certain infrastructure improvements along school walk routes and crossings (“*Improvements*”) as recommended by the City Active Transportation Plan; and

WHEREAS, the improvements are eligible for reimbursement under the Program and the City agrees to cover costs not covered by the program such as design fees, right-of-way purchase, and construction costs over \$250,000; and

WHEREAS, the City has available funds in the General Fund to finance the Improvements until reimbursed by the Program, and the financial capability to maintain the Improvements in a safe and attractive manner for public use; and

WHEREAS, the Mayor and City Council have considered the City’s participation in the Safe Routes to Schools Grant Program and determined that it is in the best interests of the City and its residents to enter into the program for the benefit of the projects.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS:

Section 1. The foregoing recitals are incorporated in, and made a part of, this Resolution by this reference as findings of the City Council of the City of Highland.

Section 2. The City's participation in the Illinois Safe Routes to Schools Program and financial commitment to install and maintain the eligible Improvements is hereby approved.

Section 3. This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2023, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

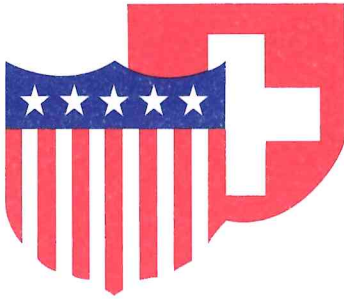
ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



City of Highland

MEMO TO: Christopher Conrad, City Manager
FROM: Joe Gillespie, Director of Public Works
DATE: September 18, 2023
SUBJECT: 2023 Safe Routes to School Grant (Study)
Recommendation for Approval

RECOMMENDATION

I recommend that you request the City Council approve a resolution for a Safe Routes to School grant as attached.

DISCUSSION

The state of Illinois offers a grant to prepare a study of pedestrian ways to schools. The study evaluates existing routes to and from the different school campuses. The study prioritizes pedestrian access improvements for walking or biking. The grant pays 100%.

FISCAL IMPACT

The City will fund the study up front and the grant will reimburse 100% of the amount spent.

CONCURRENCE

Recommended by: _____
Joe Gillespie
Joe Gillespie, Director of Public Works

Approved by: _____
Christopher Conrad
Christopher Conrad, City Manager

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING
FINANCIAL COMMITMENT IN THE
SAFE ROUTES TO SCHOOLS GRANT PROGRAM STUDY**

WHEREAS, in the interest in promoting safe and healthy active transportation to schools, the City of Highland and Highland Community Unit School District 5, have partnered to complete a “City Active Transportation Plan Study”; and

WHEREAS, it is in the best interest of both the City of Highland and Highland Community Unit School District 5 to implement infrastructure improvements, conduct educational and encouragement programs for the health and benefit of school children, and improve safe travel to and from schools; and

WHEREAS, the City Council wishes to support IDOT’s “Safe Routes to Schools” program (“*Program*”) and is committed to provide the necessary support and funds in the event that the City receives grant funding to reimburse the City’s investment; and

WHEREAS, the City intends to study certain infrastructure improvements along school walk routes and crossings (“*Improvements*”) as recommended by the City Active Transportation Plan Study; and

WHEREAS, the improvements are eligible for 100% reimbursement under the Program; and

WHEREAS, the City has available funds in the General Fund to finance the Improvements until reimbursed by the Program, and the financial capability to maintain the Improvements in a safe and attractive manner for public use; and

WHEREAS, the Mayor and City Council have considered the City’s participation in the Safe Routes to Schools Grant Program Study and determined that it is in the best interests of the City and its residents to enter into the program for the benefit of the projects.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS:

Section 1. The foregoing recitals are incorporated in, and made a part of, this Resolution by this reference as findings of the City Council of the City of Highland.

Section 2. The City's participation in the Illinois Safe Routes to Schools Program and financial commitment to study the eligible Improvements is hereby approved.

Section 3. This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2023, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois